



INSTRUCTION TO PREPARE DEPRECIATION REPORT

Metro Residential



If you are unsure of any of the information below, please complete as much as you can and send the application form to us. This way we can speed up the process, by booking in your property inspection, while we help you source any missing information.

Investment property address:.....



Are you the first owner of the subject property? Yes No Purchase Price.....

Date of contract exchange:..... Date of settlement:.....

Date of commencement of construction or approximate age (if known):.....

ADDITIONAL PROPERTY DETAILS (if applicable)



Have you renovated the property? Yes No Is the property strata titled? Yes No

Have you purchased anything for the property (e.g. Blinds, Microwave)? Yes No

PROPERTY ACCESS e.g. Property Manager or Tenant

Name: Number/s:.....



OWNERSHIP DETAILS

Purchase Name or Entity:.....

Email:.....

Mobile:..... Phone:..... Fax:.....

PAYMENT OPTIONS



The fee for this form of service is \$600.00 (each property) GST inclusive. (Normally \$715)
This fee is valid until 31st December 2013.

We require payment prior to us forwarding you the report. Payment options are below.

- Cheque attached
- Send invoice
- Credit card (All payments by credit card will incur a service charge (MC/Visa will incur 1% and AMEX will incur 3%.)

Card No.: / / Expiry Date: /

CVC Number

I/We confirm that the above information is correct, and that we are unaware of the actual construction costs.

Name	Date	Body & Business Tax Accounting Adelaide		
	<p>Sydney Suite 25, Level 5, 321 Pitt Street Sydney NSW 2000</p> <p>Melbourne Level 2, 222 Latrobe Street Melbourne VIC 3000</p> <p>Cairns 181 Mulgrave Street Cairns QLD 4870</p>	<p>Brisbane Level 23, 127 Creek Street Brisbane QLD 4000</p> <p>Adelaide 213 Greenhill Road Eastwood SA 5063</p>	<p>Perth Level 3, 1060 Hay Street West Perth WA 6005</p> <p>Hobart 127 Bathurst Street Hobart Tasmania 7000</p>	